# LSU_Master_LoRes_Mono*PC Investor (White)*

#### Application Form

# *Loughborough Students’ Union is committed to achieving an environment which provides equality of opportunity and freedom from discrimination on the grounds of race, religion, gender, class, sexual orientation, age or disability.*

###### This information will be treated in strict confidence and will not be disclosed without your permission.

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| **JOB DETAILS** | | | | |
| POST TITLE |  | | DEPARTMENT |  |
| **PERSONAL DETAILS** | | | | |
| TITLE & SURNAME |  | | DAYTIME TEL. NO. |  |
| FORENAME(S) |  | | EVENING TEL. NO. |  |
| TERM TIME ADDRESS |  | | | |
|  | | | |
| POSTCODE |  | | NATIONALITY |  |
| EMAIL |  | | | |
| DO YOU HAVE PERMISSION TO WORK IN THE UK? | | | | YES / NO |
| **EDUCATION AND QUALIFICATIONS** | | | | |
| Do you have any relevant professional / vocational training?  *N.B. Full training is provided for all our student staff roles.* | | | | |
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| **EMPLOYMENT HISTORY** | | | | |
| PRESENT OR MOST RECENT EMPLOYMENT - Dates From: To: | | | | |
| POST TITLE | |  | | |
| NAME OF ORGANISATION | |  | | |
| PLEASE DESCRIBE YOUR MAIN DUTIES & RESPONSIBILITIES | | | | |
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| **INFORMATION IN SUPPORT OF YOUR APPLICATION** | | | | | | | |
| Tell us why we should employ you! | | | | | | | |
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| **REFEREES** | | | | | | | |
| If you have one please give the details of a referees (not relatives) who knows you well and can provide current information about your work experience and skills. We will contact them only after you have been selected for interview and we have received your permission. | | | | | | | |
| 1 | NAME |  | | | | | |
| ADDRESS | |  | | | | | |
|  | | | | | |
| POSITION | |  | | | | | |
| TELEPHONE | |  | | E-MAIL | |  | |
| PROFESSIONAL RELATIONSHIP TO YOU | | | |  | | | |
| **CRIMINAL CONVICTIONS** | | | | | | | |
| PLEASE GIVE DETAILS OF ANY CRIMINAL CONVICTIONS  NOTE: Under the Rehabilitation of Offenders Act 1974, you are required to give details of any convictions which are not ‘spent’. If you are applying for a position where you will be working with children, e.g. as a member of staff in our Nursery, you must give details of any previous criminal convictions, which for other purposes are ‘spent’ under the provisions of the Act. Failure to do so may render you liable to summary dismissal. | | | | | | | |
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| **DISABILITIES** | | | | | | | |
| You’re disabled under the Equality Act 2010 if you have a physical or mental impairment that has a ‘substantial’ and ‘long-term’ negative effect on your ability to do normal daily activities.  DO YOU CONSIDER YOURSELF TO BE DISABLED FOR THE PURPOSES OF THE EQUALITY ACT 2010?  IF YES, HOW WOULD YOU DESCRIBE YOUR DISABILITY? | | | | | | | |
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| **AVAILABILITY FOR INTERVIEW** | | | | | | | |
| IF SELECTED FOR INTERVIEW, ARE THERE ANY DATES WHEN IT WOULD BE IMPOSSIBLE FOR YOU TO ATTEND? (We cannot undertake to avoid these dates, but will try to do so). | | | | | | | |
|  | | | | | | | |
| **DECLARATION** | | | | | | | |
| I DECLARE THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND I AM IN POSSESSION OF THE QUALIFICATIONS I CLAIM TO HOLD.  I GIVE MY CONSENT FOR LSU TO PROCESS AND HOLD MY DATA FOR THE PURPOSES OF ADMINISTERING MY APPLICATION: Yes 🞏 No 🞏 (please note if you indicate No, we will be unable to process your application). | | | | | | | |
| SIGNED | | |  | | DATE | |  |

Please note that the information given in this application will be held on computer and your rights under the GDPR and DPA 2018 apply. Our Privacy Policy is available at www.lsu.co.uk/privacy.